



**GILDA'S CLUB
GREATER TORONTO**
An Affiliate of the
CANCER SUPPORT COMMUNITY

Virtual Emotional Freedom Technique (EFT) Facilitator

About the Position: The Virtual Volunteer Facilitator for this role is a professional in their field who has knowledge of oncology and background in group facilitation and will provide quality programming.

Purpose: To provide a virtual EFT session/program to members who have been impacted by cancer.

About Gilda's Toronto: Cancer is complex. At Gilda's Toronto, our philosophy is simple: we believe everyone living with cancer and their families should have a welcoming, supportive and inclusive community to rely on, cost-free, throughout their unique emotional journey. We ensure that they receive the highly individualized, social, emotional and mental health support they deserve.

Time Commitment:

- This is a remote position, and the successful candidate must be able to work at home
- One hour per week, plus one-hour quarterly supervision
- Facilitate a one-hour group weekly for a minimum of one year
- Recording content in advance to be used for days off/vacation and used as back up in case of last-minute changes due to illness
- Stat holidays and office closure days will be shared in advance

Key Responsibilities (frequency may vary):

- Provide high-quality virtual programming
- Set a schedule with Supervisor for virtual classes
- Have access to reliable technology and comfortable with the Zoom platform
- Access to a private space when conducting program due to member privacy
- Report volunteer hours monthly
- Notify your supervisor with as much notice as possible if you are unable to report for a scheduled shift or need to report illness
- Answer member questions within the group hour
- Attend quarterly volunteer meetings
- Maintain professional boundaries/relationship with members



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Skills:

- Level 1 and/or Level 2 training with proof of certification
- Minimum six months experience leading EFT classes
- Group facilitation experience
- Ability to lead a class and engage members
- Sensitivity to persons impacted by cancer
- Effective communication skills with fluency in English
- Demonstrate patience
- Punctual, reliable, flexible
- Good time management
- Maintain strict confidentiality while dealing with members
- Ability to use Zoom technology in a secure/private space

Requirements:

- Age 18 yrs. +
- Submit an application form
- Attend an interview
- Provide two references
- Sign confidentiality and media release forms
- Complete a Vulnerable Sector Police Check
- Complete volunteer orientation/training
- Provide a copy of certifications as required/renewed

How to Apply: Please send your resume via email with the subject line reading "Volunteer EFT Facilitator" to: volunteer@gildasclubtoronto.org